



## National Federation of Fish Friers

Step by step instructions to complete Food Safety & H&S courses.

1. Follow link from the National Federation of Fish Friers Website  
<http://allsafe-elearning.com/course/index.php?categoryid=25>
2. Select required course from the list of courses available, just scroll down the page to see all courses.
3. Click on the course title. This will take you to a Log in/Registration page. On this page select “Create new account” on the bottom right of the page.
4. Complete all the details on this page and then at the bottom select “Create my new account”
5. You will receive an email with a link to click to confirm the account.
6. Click the link. It will thank you for confirming the account; under this if you click the button that says courses it will take you to a list of courses.
7. You will then need to select the ‘**National Federation of Fish Friers**’ and then the course you would like to take.
8. You will see a description of the course, to proceed you will need to select the “pay for course” button
9. You will then need to enter payment details (this is a secure site); once this has been processed it will take you straight to your course.
10. You can then study the e-learning booklet, make notes using our handy note keeping system and complete the online examination.  
Please note that although you can work through the online book in your own time once you enter the examination you will have 45 minutes to complete the 30 multiple choice questions.
11. Once you have completed the examination the results will come through to us and provided the pass mark of 20 has been met we will process and send your certificate.