

Application for Associate Membership of The National Federation of Fish Friers



If you are unable to answer any question please state the reason, e.g. 'NOT APPLICABLE'

SECTION 1: COMPANY DETAILS

Full name of Company		<i>Main Trading Address</i>		<i>Registered Office (if different)</i>	
Address:					
County:					
Post Code:					
Website:					
Where did you hear about us?	Website	Fish Friers Review	Member of NFFF staff	Fish & chip shop	
	Trade exhibition	Other trade press	Executive Councillor	Other	
Please indicate locations in which your company will be able to provide our members a service:					
North East		North West		Central & Midlands	
South East		South West		London	
Scotland		Northern Ireland		Wales – North	
ALL					
Company registration number.					
VAT registration number.					
Name, position and address of principal contact for future correspondence in connection with this application.					
Name					
Position					
Address (if different from above)					
Post Code					
Tel No					
email					
Date of incorporation, formation of partnership or commencement of business.					
Legal Status (e.g. partnership, private, limited company).					

Overview of Company's existing business activities.

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Please indicate if your company is a member of any other trade or affiliated organisations and note registration or membership numbers where appropriate.

Organisation	Membership No

SECTION 2 : FINANCIAL INFORMATION

Have any directors of the company been involved in any company which has been liquidated or gone into receivership?	YES / NO
Please Note the NFFF may undertake a financial check on the details	

SECTION 3: QUALITY MANAGEMENT

Describe how your organisation sets standards for quality and how they are controlled and measured	
Does your company use any other recognised quality assessment models e.g. EFQM, ISO 9001:2000, Investors in People etc	YES / NO

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SECTION 4: PERSONNEL - EMPLOYEES				
How many persons do the company employ?				
UP TO 20		21 - 75	76 - 250	OVER 250
<i>These figures will only be used to calculate numbers involved in the fish and chip shop industry associated with the NFFF.</i>				
SECTION 5: EQUALITY AND DIVERSITY				
As a responsible organisation, The NFFF takes a proactive approach to its obligations arising from Equality legislation. Among them are:				
1. Equal Pay Act 1970		4. Disability Discrimination Act 1995		
2. Sex Discrimination Act 1975 and 1986		5. Employment Rights Act 1996		
3. Race Relations Act 1976 (Amendment 2000 & 2003)		6. Employment Act 2002		
And many others				
The NFFF considers it essential that organisations wishing to provide services to its members are able to demonstrate reasonably practicable steps are taken to allow equal access and equal treatment in employment and service delivery for all.				
Do you have a Policy on Equalities and Diversity which incorporates the above legislation?				YES / NO
SECTION 6: DEVELOPING SKILLS IN INDUSTRY				
The NFFF, in conjunction with its major allied organisations, is committed to addressing skills shortage and to provide suitable training. Does your company encourage and develop skills suitable for your sector?				YES / NO
If YES – How?				
Does your organisation:				
Work with clients and other agencies to develop skills in your sector?				YES / NO
Generate employment and training opportunities for long-term unemployed people?				YES / NO
Take on apprentices, including under-achieving young people who have pre-qualified through access schemes?				YES / NO
Recruit adult trainees and improvers, including young people completing full- time training courses and older-entrants who have completed training programmes?				YES / NO
Use any other similar programmes?				
SECTION 7: WORKING WITH THE NATIONAL FEDERATION OF FISH FRIERS				
Please describe what your membership will contribute to the fish and chip shop trade:				
What specific member benefit(s) would your company provide to the industry? (provide additional details if necessary)				
To Fish and Chip Shops:				
To The NFFF:				
To the industry as a whole				
Is this offer exclusive to members of the NFFF?				YES / NO
If No, is an exclusive arrangement available? And how				

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Would your company be prepared, by way of rebate, commission or other agreed method, make a contribution to the work of the NFFF for business achieved from members?	YES / NO
If Yes - How	
<i>Payments to the NFFF made under this agreement will be indicated in the annual accounts as commissions.</i>	

SECTION 8: REFERENCES		
Provide a list of relevant clients (minimum of 2 either fish and chip shop businesses (NFFF members) or associated companies) to whom your company is known who will provide a reference.		
Company Name		
Address		
Contact Name		
Contact mobile:		
Contact email:		
How long have you supplied this company?		
What is your association with this company?		
(what service do you provide to them?)		
Any other relevant information		
<i>References may be taken up by The NFFF during the application process.</i>		

SECTION 9.0: ENVIRONMENT			
Does your company have an environmental management system?			YES / NO
If your company has an environmental management system, is this system :			
your own system devised in-house	a recognised standard e.g. ISO14001	registered for EMAS (if eligible)	
Is your company working towards achieving a recognised environmental management system like ISO14001?			YES / NO

STAGE (please tick the stages you have completed)			
Environmental Policy		Environmental Review	
Environmental Programme		Management System	
Audit		Environmental Statement	
Validation		Continual Improvement	
If your company does not have a formal environmental management system or an environmental policy, you may still be running your business in an environmentally responsible manner.			
Please provide details below of any relevant information			

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In conjunction with HRH The Prince of Wales , the NFFF made a pledge to ensure sustainably sourced fish in the nation's Fish and Chip shops. Initially a Responsible Sourcing Code will be drawn up by the NFFF in conjunction with the Young Fish Friers group and Good Catch Award winners.					
Will your organisation sign up to its goals and objectives?					YES / NO
Has your company taken actions to bring about improvements in:					
Waste reduction via re-use and recycling					YES / NO
Energy conservation					YES / NO
Air quality improvement					YES / NO
Water conservation					YES / NO
Please provide details of sustainable products used.					
The Carbon Trust has launched a carbon footprint certification to provide a measure of a company's carbon footprint. Have you begun work on calculating your carbon footprint?					YES / NO
If you are a supplier are you aware of The Producer Responsibility Obligations (Packaging, Waste) Regulations 1997?					YES / NO
If yes how have you introduced measures to comply with the regulations?					YES / NO
Does your company undertake environmental projects in addition to legislative requirements?					YES / NO
ABOUT YOUR STAFF					
If your company has adopted an environmental policy, has your staff been made aware of it?					YES / NO
If yes, how have you achieved this?					
Training	Staff Newsletter	Team Briefing	E-Mail		
Other (Please Specify)					
ABOUT THE WIDER COMMUNITY					
Are you experiencing pressure from customers to provide information on environmental performance?					YES / NO
Is environmental information about your company available to the general public and interest groups?					YES / NO
If yes, how is this done?					
Public meetings	Open days	Newsletter			
Other (Please Specify)					
Is your company participating (or has it recently) in any projects which involve the wider community?					YES / NO
SECTION 10.0: OTHER RELEVANT INFORMATION					
Please attach any other relevant information in support of your application for associate membership					
DECLARATION					
A declaration in the form specified below must be completed					
I/We certify that the information supplied in this application is complete and accurate to the best of my/our knowledge and belief.					
Signed					
Print Name:					
Position in company:					
This application should be signed by the applicant in person or by a duly authorised person.					

This application form should be returned to:
National Federation of Fish Friers
 4 Greenwood Mount,
 Meanwood
 Leeds LS6 4LQ
Tel : 0113 230 7044
Email: info@federationoffishfriers.co.uk
General Enquiries should be directed in the 1st instance to :-
The General Secretary on the above number