




NFFF and MSC checklist

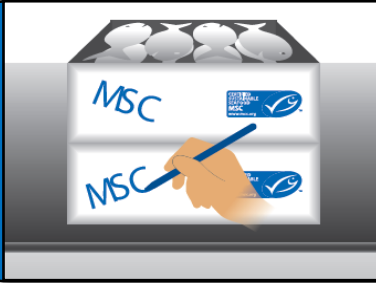


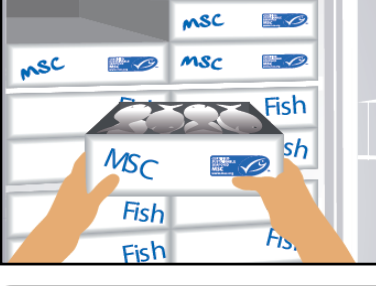
Preparing for your MSC application:


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1. Order from MSC certified suppliers
Check if your current supplier is certified or find an MSC certified supplier at; cert.msc.org/supplierdirectory/
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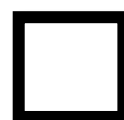
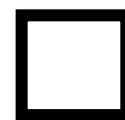
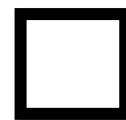
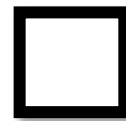
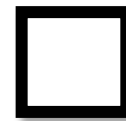
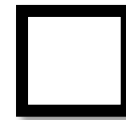
2. Record purchases
Record the amount (KG) of each MSC fish product you buy and the wholesale value (£). For a template of how to record this, visit the helpful documents folder on the NFFF website.
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3. MSC fish must be identified when delivered
Ensure that your supplier invoice highlights MSC items you have ordered. If it doesn't, verify with your supplier.
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4. MSC fish must be correctly labelled
A system should be in place to ensure MSC fish can be identified at all times. You can use food labels or coloured trays, whatever works best for you.
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5. MSC fish must be separate from non-MSC
Use a separate shelf or container for MSC fish species if you are selling lots of similar looking whitefish species that are MSC certified.
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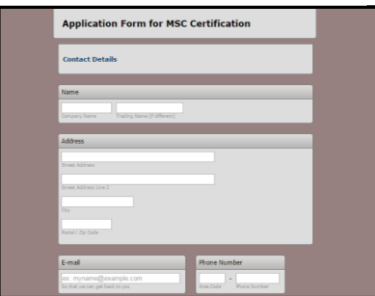
6. Train staff
Staff must understand storage and identification requirements, and what MSC certification means. Keep a record of this training. Materials are available on the NFFF website.



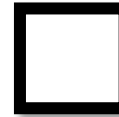
NFFF and MSC checklist




Gaining your NFFF MSC certification:

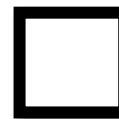
1.  **Part 1: Application form**


The application form can be found on the NFFF website. This form comes in 3 parts and you can save your progress at any time.



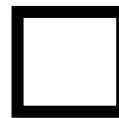
2.  **Part 2: Online training**

After you complete the application form, you will be required to complete an online training form to ensure you understand the MSC and what is required for your business to receive certification.




3.  **Part 3: Audit**

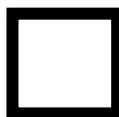
You will need to complete an audit to ensure you are complying to the MSC's CoC standard. If you are an NFFF QA holder, this can be completed online, however if you do not have a QA, you will need to complete an onsite audit.



If you are completing an onsite audit, which may take between **2 to 3 weeks**.

4.  **Confirmation**

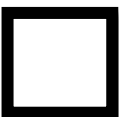
Once your audit is completed, the NFFF will process your information and evidence with the auditors and then confirm with you once it is signed off.



It can usually take **up to two week** for your audit to be signed off and to gain your certification.

5.  **Get an ELA to use the MSC ecolabel**

In order to use the MSC ecolabel you must sign an ELA with the MSC. This will be sent to you once you are certified.



Once you have applied for certification, you will be sent a licence agreement from the MSC. You will need to ensure you understand this agreement before signing and returning. Once your certification and ELA are complete, you are able to promote your MSC certification.

For more information contact-

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